



31st January, 2020

Dear Parents

## SCHOOL ASTHMA MANAGEMENT PLAN

We are pleased to inform you that this school takes its responsibilities to students with asthma very seriously.

Asthma is a condition that can be serious and may require emergency treatment while at school. It is important therefore, to have up to date information about the management of your child's asthma.

Attached to this letter is a School Asthma Management Plan that we request you complete **(in consultation with and signed by your child's Medical Practitioner)**.

The attached management plan outlines the Victorian Schools' Asthma Policy for Emergency Treatment of an Asthma Attack, that must be followed in all Victorian Government schools and is recommended as best practice in all other schools. If, however, your child's emergency treatment differs from this, there is space on the plan for a preferred treatment, but this must be signed by a qualified, practising Medical Practitioner. This management form should be updated ANNUALLY or whenever the student's asthma or asthma medications change significantly.

If there is no management form provided by you for your child's asthma management, the school staff will use the standard asthma first aid as detailed in the Schools Asthma Policy if your child has been known to have asthma or is having difficulty breathing.

The school also reserves the right to call an ambulance for any child they consider to be having an asthma attack or if a child is having difficulty breathing. Please ensure your child is covered by ambulance cover if you do not have a health care card.

For further information about asthma management contact Asthma Victoria on 9326 7088 or toll free number 1800 645 130 or [www.asthma.org.au](http://www.asthma.org.au).

Please help us to responsibly care for your child while at school by completing and returning the attached plan as soon as possible. If you have any queries regarding this please don't hesitate to contact Lisa Gould in the Office.

Thank you for your co-operation in this matter.

Yours sincerely

Karen Luff  
Principal