



Dear Parent/Guardian

**Re: Parent Payments 2019**

The Karingal Primary School Council has approved the school's parent payment charges.

The Parent Payment Policy, and how the school will implement the policy, is attached as well as the 2019 list of payment items/services requested for your child's program.

While payment is not required until the start of the 2019 school year we would appreciate payment by 14/12/18. All parent payments and contributions can be made by cash, cheque or debit/credit card at the school's office or via BPAY.

The school appreciates that families may sometimes experience financial difficulty in meeting payment requests. A number of support options are available to parents who have difficulty making payments including the school's second-hand shop, State Schools Relief or the Camps, Sports and Excursions Fund.

If you are will experience difficulty in making the requested payments please contact our Parent Payment Contact –Karen Luff by phone 9788 4800 or email [karingal.ps@edumail.vic.gov.au](mailto:karingal.ps@edumail.vic.gov.au) who you can have a confidential discussion with about alternate arrangements.

Yours sincerely

Karen Luff  
Principal

Simon Tiller  
School Council President